



16/12/21

## COVID-19 CONTINGENCY PLAN FOR CLOSURE OR STAFF SHORTAGE

There may be a rare instance that a ministerial decision by the Government or DfE is made to close the nursery to address a high rate of transmission within the local area. Should this be the case the contingency framework below will to be implemented to ensure a continuing link between the nursery, children and families.

We will:

- Provide communication, stories, recipes and activities via the nursery' Facebook page that children and parents can join in with. This way, children will be able to see & remain familiar with their key worker and other members of staff.
- Remain in contact with all parents via email, and send activity ideas/sheets that they can carry out with their children based on their child' learning needs.
- Ask parents to contact us via their child's file on Parenta to keep us updated on how their child is progressing. This can then be added to the child's learning journey
- The DSL will work from home but be available. The DSL will keep in regular contact with our most vulnerable children and their families to offer support.

Should the nursery have to reduce its intake of children due to staffing issues, to maintain our staff to child ratios we will prioritise children in the following order:

- Pre-school children
- Key worker children
- Vulnerable children